**2020 Benefiting Organization - Application Questions**

*Type in your answers below each question. Leave a space before next question. Leave in WORD format and size 12 font please. SAVE DOCUMENT AS YOUR ORGANIZATION NAME and email it to Gina@SmithfieldVAEvents.com.*

*DEADLINE: AUGUST 15, 2019*

*If you are including additional supplemental information, it may be in another format (like a pdf or jpeg image), but actual application must remain as a word document.*

***PLEASE ANSWER THE FOLLOWING QUESTIONS, if doesn’t apply mark N/A:***

**ARE YOU SEEKING: (mark with and “X”)**

**\_\_\_\_\_ $10,000 AWARD (Need 10K to accomplish objective)**

**\_\_\_\_\_ $5,000 AWARD (Need 5K to accomplish objective)**

**\_\_\_\_\_ EITHER IS FINE (Meaning, we would like 10K, but can accomplish some of our objective or a part of our project with 5K).**

1) Organization Name & Mailing Address:

2) Is this the same name that a check would be payable to? If different, please list:

3) Organization Contact Person Name, Email and Best Phone number:

4) TAX ID # and type of charitable organization. (501 c 3, 501 c 4 or other)

5) Year organization was founded & list of leaders/board members.

6) Describe your organization and it’s principal mission.

7) Describe the project, program or service the money will be used for.

8) How will the funds benefit the Smithfield/Isle of Wight Community? If applicable, include # of people you serve in our targeted area.

9) What is your overall annual budget?

10) How else do you get funds for your organizations to operate? (Ex: hold fundraising events, solicit donations, grants, membership dues/fees)

11) Does your planned use of this funding require additional funding to be successful?

***Depending on your answer, this question has many sub-questions. Please address all that apply to your situation or mark N/A.***

*If so, what is total amount needed for program/project?*

*How much is still needed?*

*How do you plan on getting those additional funds?*

*When do you plan on getting the additional funds?*

*Do you currently have some of it already?*

*Can project get started with partial funding? What happens if you do not get the rest?*

12) Is your organization a previous SVAE Benefiting Organization recipient? If so, list year(s) if known? If you don’t know, it is fine, we can look it up in our records. Or you can email Gina@SmithfieldVAEvents.com or call 757-869-0664 for verification.

13) Describe your specific plans for using the funding.

14) If the funds are for a capital project, what percent will the SVAE funding ($10K or $5K) represent of the total capital project cost? (If not a capital project mark N/A)

15) If funds are for a capital project, explain how future upkeep/maintenance for project will be sustained in the future. (If not a capital project mark N/A)

16) When will the money will be spent, (meaning what time frame)? Will it be spent as a lump sum or over the course of time?

17) Is there a critical deadline during the year that you would need this funding? This helps us make determination of which event organizations benefit form. Reminder, we give funds away in February, May and late October.

18) Is there anything else you would like to tell us?