

Smithfield VA Events Benefiting Organization Selection Score Sheet

THIS FORM IS FOR BOARD MEMBER USE ONLY AND IS PROVIDED SO ORGANIZATIONS UNDERSTAND THE SCORING CRITERIA USED BY THE SVAE BOARD

1) After receiving all submitted organizations applications, fill out one score column on each organization. You may award from 0 to the maximum amount in each category, depending on your evaluation of the organization. Add up your points in each category and total at the bottom. Your thoughts and comments are as important. Be sure to add any important notes or information you want to the board to consider in addition to your scoring at the bottom of the form. Scoring points only (no 1/2 or 1/4 point permitted).

Carefully consider the intangible score. This is based on your knowledge of the organization, and/or any factors not identified in the selection criteria that a Board Member feels should be considered.

2) You will be provided electronic copies of all submissions to review and a master list of organizations that assign them to a letter.

3) Email Individual Score Sheet with totals to SVAE Vice President by deadline. Deadline will be determined at a later date, but will be Early-Mid September.

4) SVAE Vice President will compile all final scores and produce a merged score ranking list compiled from each Board Members totals.

5) The compiled scoring will have considerable merit, but the SVAE Board will have final meeting to discuss ranking outcome, listen to feedback of other board members before making final selections by a vote. Determinations will be made in advance of the post Bacon Fest Check Presentation. Receiptants will be announced and invited to be recognized at the check presentation as the upcoming year's Benefiting Organizations.

The purpose of the scoring sheet is to enable a systematic, justifiable method for evaluating applications for benefiting organization that submit for consideration. The scoring sheet is meant to be an easy to use tool to aid our committee members when evaluating the applications.

This method of evaluation also gives SmithfieldVA Events a record of applications and the resulting selection of benefitting organizations.

Each assigned rating is to be based on the scorer's knowledge or opinion of the organization's ability to meet the individual criterion.

SVAE Board Member's Name: _____

ORGANIZATIONS: SEE LIST FOR IDENTIFYING LETTER TO OF

Application Criteria	% OF TOTAL	Score 0 - Maximum	A	B	C	D	E	F	G	H	I	J	K	L	M	N
			Benefits Smithfield/IOW – the degree to which this benefit will be specific to citizens of Smithfield/IOW.	17%	5											
Benefits community at large - the degree to which this benefit will impact the entire community vs a more focused group.	17%	5														
Impact the donation will have for the Organization - How important is this donation to the organization? Will it have a significant impact on the organization this year? Will the impact carry over into other years?	17%	5														
Plans in place for the grant - Does the organization have definite, stated plans for the funds? Will the benefit be used for new or expanded programs and services? If a capital project, does this funding enable the organization to complete their project, or do they need to acquire more funding. If so, do they have a plan in place for obtaining additional funding?	17%	5														
Organization is an identifiable nonprofit/charitable organization.	7%	2														
Strength/history of the Organization - the degree to which the organization can be relied upon to use the funds as stated.	7%	2														
Organization has not received a grant in the past - Note this item you will score either a (2) or a (0). Organizations that have not received a grant in the past will be given (2) point. Organization that have received funding before will get a (0).	7%	2														
Intangibles/Personal Reflections - Think about some of the positive attributes in this application that might not be reflected in these categories and award additional points for these things. Can choose to score zero also.	13%	4														
TOTAL:	100%	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Additional Comments: (optional) List any add'l comments you have about any organization or reason for your scoring below:
